

## TERMS OF REFERENCE

### Junior Professional Officers (JPO)

#### I. General Information:

Title:

Programme Officer

Sector of Assignment:

Energy and environment

Country:

Niger

Location (city):

NIAMEY

Agency:

UNDP

#### II. Supervision:

Title of Supervisor:

Deputy Resident Representative (Programme)

Content and methodology of supervision:

- Discussion and approval of JPO's Work Programme (Annual);
- Monitoring and evaluation of the JPO work programme (Quarterly);
- Reporting of JPO's activities (Regular basis);
- Weekly meeting with the JPO to exchange on the overall Portfolio management
- Request of the JPO Inputs in Portfolio Management (regular basis);
- Evaluation and comments on JPO initiatives (Regular Basis);
- Any other supervising activities in line with the JPO assignment (Regular Basis)

#### III. Duties, Responsibilities and Output Expectations:

Please include percentages for each duty:

Duties/Responsibilities:

1. Research information for preparation of Natural Resources intervention in CCA, UNDAF, CPD, CPAP effective application of RBM tools and establishment of management targets (BSC) (20%)
2. Provide effective support of the CO Natural Resources Management programme focusing on achieving the following results

- Presentation of thoroughly research information for formulation of country programme, preparation of project's document draft, work plan, budget, proposals on implementation arrangements (15%).

- Initiation of a project, entering in Atlas, presentation of required budget revision (15%).
- Provision of Guidance to the exiting agencies on routine implementation of projects tracking use of financial resources (20%).
- Follow up on performance indicators/success criteria, targets and milestone, preparing or report (20%).
- Analysis of the situation in programme, identification of operational and financial problems, development of solutions (10%).

#### Outputs:

- Technical Backstopping to National Projects Units provided; (50%)
- Support to GEF Focal Point in the overall portfolio management ensured (40%);
- Support to UNDP Niger in its contribution to the Organization and UN reform (UNDAF process, UNDGs, Result Oriented Annual Report, and Result Based Management etc.), ensured (10%).

#### IV. Qualifications and Experience:

##### Education (only Master's degree or equivalent):

Master or Master level in environmental Science or related field (copy of a complete university transcript will be accepted if degree not yet awarded).

##### Work Experience (at least 1 to 2 years relevant work experience):

Preferably 2 years experience in Environmental Management or related field.

##### Key Competencies of the assignment:

- Knowledge of Global Environmental situation
- Experience in Programme/project Management
- Good Knowledge of major environment challenges particularly Sustainable Land Management, Climate Change, Adaptation, Biodiversity conservation; International Waters, Governance of Natural resources, etc.
- Good writing and analytical skills;
- Fluent French and knowledge English;

##### Corporate Competencies:

- Demonstrates commitment to UNDP's mission, vision and values
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability

##### Functional Competencies:

##### Knowledge Management and Learning

- Share knowledge and experience
- Actively works towards continuing personal learning and development in one or more Practice Areas, acts on learning plan and applies newly acquired skills

##### Development and Operational Effectiveness:

- Ability to perform a variety of specialized tasks related to results -based

management, including support to design, planning and implementation of programme, managing data, reporting.

- Ability to provide input to business processes

Management and Leadership:

- Focuses on result for the client and responds positively to feedback
- Consistently approaches work with energy and a positive, constructive attitude

V. Learning Expectations:

Upon completion of the assignment, the JPO will have / be able to...

Training components (training / learning activities, based on which learning programme will be structured):

- Programme/project Management;
- Management of Natural Resources;
- Result Based Management;
- GEF procedures and project cycle;

Learning elements:

- UNDP programming policies and procedures (first quarter);
- GEF programming (year 1);
- Natural resources management in Sahelian zones (year 1);
- Monitoring and evaluation of development programmes (year 1&2);
- Partnership development and resources mobilization (year 1&2);
- Sustainable Land Management Approach (year 2);
- International Environment Agreements (year 1&2)
- Any other relevant activities related to Sustainable Development (year 1&2)

VI. Background Information:

Portfolio Status

1.1. Sustainable Land Management

- Co-Management of Natural Resources of the Air -Ténéré National Natural Reserve and its adjacent areas (COGERAT). The project aims at building up local capacities for sustainable management of the Air and Ténéré National Nature Reserve and its adjacent areas.
- Control of the Sand Invasion of the Oasis Microbasins of the Regions of Gouré and Mainé Soroa (PLECO): The project aims at contributing to the regeneration, integrity and stability of the oasis basins ecosystem and guaranteeing the sustainability of agro-sylvo-pastoral production systems" ;
- TerrAfrica initiative: the objective is to mainstream and scale-up SLM to secure ecosystem services and enhance rural livelihoods.

1.2. Climate Change

- Second National Communication on Climate Change Project: The project objective is to support the Government Niger in elaborating communications on climate change within the framework of UNFCCC. The project has started in 2006 and will last for three years with a budget of 405 000 USD.

- National Action Programme for Adaption to climate change: The project aims at reinforcing Niger's capability to adapt its agricultural systems to climate change.

### 1.3. International Waters

- Reversing Land and Water Degradation Trends in River Niger Basin project: This regional project with participation of the Niger Basin Authority and the governments of: Benin, Burkina Faso, Cameroon, Guinea, Chad, Mali, Niger and Nigeria.

- Reversing Land and Water Degradation Trends in Lake Chad Basin project: This regional project with participation of the Lake Chad Commission and the governments of: Cameroon, Chad, Niger, Nigeria and Central African Republic.

1.5. GEF Small Grant Programme: this programme oriented in giving grants to NGO and local farmers' organization to support community environment projects. The programme receives annually from the GEF 500,000US\$.

## VII. Information About Living Conditions at the Duty Station:

Niger is a vast landlocked country with an estimated population of 14 million, the majority of whom live along a narrow band of arable land on the country's southern border. The economy is dominated by agricultural activity, including rearing livestock, mining (uranium), and informal trading activities. The primary sector, which accounted for about 46.7 percent of GDP in 2006, is dominated by rainfed agriculture, while livestock production accounts for about a third of the value added in the sector.

In 2007 Niger was ranked 174 out of 177 countries on the UNDP's Human Development Index. Sixty-one percent of Niger's population lives in extreme poverty on less than a dollar a day and the average per capita income is estimated at US\$280 in 2006. Social indicators are low, with an infant mortality rate of 81 per 1,000 live births, life expectancy of 55.8 years, a literacy rate of 28.7 percent in 2005, and gross primary school enrolment of 54 percent in 2006. GDP growth has been highly volatile but low on average, outpaced by the population growth rate, estimated at 3.4 percent in 2006. GDP is estimated at 5.6 percent in 2007 and 5.2 percent in 2006, after reaching 7.4 percent in 2005, reflecting the strong performance of the agriculture sector (about 20 percent growth in real terms) following its recovery from the 2004 drought (GDP growth of -0.8 percent this year).

The country has enjoyed social and political stability since it successfully transitioned to a democratically elected government in 1999 under the leadership of President Mamadou Tandja, the leader of the National Movement for a Developing Society (Mouvement National pour la Société de Développement, MNSD). The government has been ruled by a coalition of political parties led by MNSD and CDS (Convention Démocratique et Sociale).